

EXECUTIVE COUNCIL OF THE CITY, COUNTY AND LOCAL GOVERNMENT LAW SECTION

OBJECTIVES:

The City, County and Local Government Law Section of the Florida Bar seeks to enhance students' educational experience in the areas of local government law, the process of the law, and their interest in the study and practice of law as a career. Universities and professors seek to create programs that will afford students an incomparable opportunity to view firsthand and gain insight into the practice of local government law beyond what is traditionally offered at a college or university.

TYPES OF ASSISTANCE:

Project Grants: Maximum annual grant award - \$10,000 for all grants. The actual number of grants that may be awarded in any one year is not limited, provided that the aggregate dollar amount of all grants awarded in any one year shall not exceed \$10,000.

USES AND USE RESTRICTIONS:

A maximum annual grant award from the Executive Council of \$10,000 will be made available to offset special costs and expenses of: (1) a course or other academic program relating to City, County, and/or local government law; and/or (2) particular students who are residents of the State of Florida who can demonstrate financial need regarding course related expenditures. Funds shall be used only for expenses clearly related and necessary to carry out approved activities that will provide useful and practical knowledge and interest in City, County, and local government law. Funds shall not be available to pay ordinary fees and costs such as tuition or the standard course books and materials. Funds shall not be used to supplant or replace budgeted expenditures ordinarily or previously budgeted for the course or other academic program. The applicant must demonstrate, to the satisfaction of the Executive Council, a sufficient lack of other means to offset the special costs and expenses of the course or other academic program but for this grant award.

ELIGIBILITY REQUIREMENTS:

Applicant Eligibility: Professors and instructors at universities and colleges, including community colleges, in the State of Florida, at both the undergraduate and graduate level, are eligible to apply for grants to fund, in whole or in part, (1) special costs and expenses of a course or other academic program relating to the operation or practice of City, County, or local government law; and/or (2) special costs and expenses of students who are Florida residents and demonstrate financial need.

Credentials/Documentation: A complete accounting of the use of monies must be made and submitted, along with student evaluations, to the Executive Council within 60 days of the use of the grant funds or completion of the funded program, whichever is later.

APPLICATION AND AWARD PROCESS:

Application Procedure: A letter of intent from prospective applicants must be filed between November 1st and February 1st of each calendar year. All applications must be submitted directly to the Executive Council of the City, County and Local Government Law Section.

Award Procedure: Applications for grants recommended for approval are awarded directly by the Executive Council of the City, County and Local Government Law Section to the applicant or applicants, subject to the availability and appropriation of funds.

Range of Approval/Disapproval Time: Any approval of grant applications will be announced no later than June 1st of each calendar year. Successful applicants will be required to sign a grant agreement within 60 days of award. Funds must be expended within 1 year of the grant or the funds will be forfeited.

ASSISTANCE CONSIDERATIONS:

Length and Time Phasing of Assistance: Annual awards will be made subject to continued availability of funds and approval of the program by the Executive Council. Funds must be expended within 1 year after the grant award or the approval shall automatically expire and the funds shall be forfeited and returned to the section.

INFORMATION CONTACTS:

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